



Western Australian Italian Golf Club (WAIGC)

INTRODUCTION

WAIGC is bound by the constitution of the WA Italian Club (WAIC Inc.) and the Golf WA, by-laws, regulations and conditions (<https://www.golfwa.org.au/cms/>).

WAIGC and its members strictly abide by The Rules of Golf as laid down from time to time by the Royal and Ancient Golf Club of St Andrews (R&A) for *further reference* (www.golf.org.au/rulesofgolf).

The Rules and Regulations of the WAIGC comprise of the following:

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1. RULES AND REGULATIONS OF THE WESTERN AUSTRALIA ITALIAN GOLF CLUB (WAIGC)

These rules are to be read in conjunction with the constitution of the WA ITALIAN CLUB Incorporated Interpretation.

- 1) In these rules, unless the contrary intention appears:
 - (a) "Committee" means the Committee of Management of the Association.
 - (b) "Financial year" means the year ending 30th June.
 - (c) "General Meeting" means a meeting of members convened under Rule 1.4.
 - (d) "Member" means a member of the Association.
 - (e) "Ordinary Member of the Committee" means a member of the Committee who is not an officer of the Association under Rule 1.7.
 - (f) "The Act" means The Associations Incorporation Act 1985.
 - (g) "The Regulations" means regulations under the Act.
- 2) In these rules, a reference to the secretary/treasurer of an Association is a reference: -
 - (a) Where a person holds office under the Rules as secretary/treasurer of the Association – to that person; and
 - (b) In any other case, to the public officer of the Association.

1.1 OBJECT

The aim is to promote goodwill and enjoyment amongst all members, not only those of Italian origins but of all nationalities, and see the members improve their golf and knowledge of the game.

1.2 ENTRANCE FEE AND ANNUAL SUBSCRIPTION

- (1) The entrance fee is approved by the Committee and provided to members on an official WAIGC membership form. The entrance fee includes Golf WA and Golf Link affiliation costs or other sums that the committee shall fix from time to time.
- (2) The annual subscription is approved by the Committee and provided to members on an official WAIGC membership form and is payable in advance on or before the 1st day of October in each year.

1.3 REGISTER OF MEMBERS

The Committee shall keep and maintain a register of members in which the full name, address and date of entry of the name of each member and the register shall be available for inspection by members at the Office of the WA Italian Club Inc.

1.4 ANNUAL GENERAL MEETING



By the provisions of the Act, the association shall convene an annual general meeting of its members, which shall be held on or before the commencement of the new season each year. The annual general meeting shall be held on such day as the committee determines.

- (1) The annual general meeting shall be specified in the notice convening it.
- (2) The ordinary business of the annual general meeting shall be: -
 - (a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting and to deal with a business arising from the Minutes;
 - (b) to receive from the committee reports on the transactions of the Association during the preceding financial year;
 - (c) to elect officers of the Association and the ordinary members of the Committee, and
 - (d) to receive and, if thought fit, adopt the outgoing Committee's Financial Report from the preceding year.
 - (e) Notices of motion of which notice have been given per these rules.
 - (f) General business.
 - (g) The annual general meeting is in addition to any other general meetings that may be held in the same year.

1.5 NOTICE OF MEETING

- (1) The secretary/treasurer of the Association shall, at least 14 days before the date fixed for holding a general meeting of the Association, cause to be sent to each Member of the Association at their address or by email. The notice states the place, date and time of the meeting and the nature of the business transacted there.
- (2) No business other than that set out in the notice convening the meeting shall be transacted at the meeting.
- (3) A member desiring to bring any business before a meeting may give notice of that business in writing to the secretary/treasurer, who shall include that business in the notice, calling the next general meeting after the receipt of the notice.

1.6 PROCEEDINGS AT MEETINGS

- (1) 10% of members entitled under these rules to vote at a general meeting shall constitute a quorum for the transaction of the business of the general meeting.
- (2) Suppose within half an hour after the appointed time for the commencement of a general meeting, a quorum is absent. In that case, the meeting, if convened upon the requisition of members, shall stand and adjourned to the same day in the next week at the same time and (unless the Chairman specifies another place at the same time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within half an hour at the time appointed for the commencement of the meeting, the members current (being not less than 3) shall be a quorum.



1.7 COMMITTEE OF MANAGEMENT

- (1) The Committee of Management shall manage the affairs of the Association.
- (2) The Committee: -
 - (a) shall control and manage the business and affairs of the Association and
 - (b) subject to these rules, the regulations and the Act may exercise all such powers and functions as may be exercised by the Association other than those powers and functions required by these rules to be exercised by general meetings of the members of the Association.
 - (c) Subject to these rules, the regulation and the Act, have the power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.
- (3) The Officers of the Association shall be: -
 - a President ;
 - a Vice President;
 - a Secretary / Treasurer;
 - a Captain;
 - a Vice Captain
- (4) Each association officer shall hold office for two years until the annual general meeting after the date of their election but is eligible for re-election.
- (5) In the event of a casual vacancy in any office referred to in sub-clause (3), the committee may appoint one of its members to the vacant office, and the members set may continue in office up to and including the conclusion of the annual general meeting next following date of their appointment.
- (6) Subject to the Act, the Committee shall consist of: -
 - (a) the officers of the Association, and
 - (b) a maximum of 3 ordinary members, each of whom shall be elected at the annual general meeting of the Association each year.
- (7) Each ordinary member of the Committee shall, subject to these rules, hold office until the annual general meeting after the date of their election but is eligible for re-election.
- (8) At each annual general meeting, three members of the committee who shall have been in office for one year shall retire but, subject to it, shall be eligible for re-election if they so choose to nominate (for the first year, the five non-office bearing committee members shall retire).
- (9) In the event of a causal vacancy occurring in the office of an ordinary member of the Committee, the Committee may appoint a member of the Association to fill the vacancy, and the member appointed shall hold officer, subject to these rules, until the conclusion of the annual general meeting next following the date of their appointment.

1.8 ELECTION OF OFFICERS AND VACANCY

- (1) Nominations of the candidates for election as officers of the association or as ordinary



members of the Committee:-

- (a) shall be made in writing, signed by two members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) shall be delivered to the secretary/treasurer of the Association not less than seven days before the date fixed for holding the annual general meeting.
- (2) Suppose more nominations are needed to fill all vacancies on the committee. In that case, the candidate nominated shall be deemed to be elected, and further nominations shall be received at the annual general meeting.
 - (3) If the number of nominations received equals the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
 - (4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.
 - (5) The ballot for the election of officers and ordinary committee members shall be conducted at the annual general meeting as usual and adequately as the committee may direct.
 - (6) A candidate's nomination for election under the clause is invalid if that candidate has been nominated for another office for election simultaneously.

For these rules, the office of an officer of the Association or any of an ordinary member of the committee becomes vacant if the officer or member: -

- (a) ceases to be a member of the Association ;
- (b) becomes ineligible to hold office under the provisions of the Act; or
- (c) resigns their office by notice in writing given to the secretary/treasurer.

1.9 PROCEEDINGS OF THE COMMITTEE

- (1) The committee shall meet at least three times each year at such a place and at the times the committee may determine.
- (2) A special meeting of the committee may be convened by the President or by any 5 of the members of the Committee.
- (3) Any five members of the Committee constitute a quorum for the business transaction of a meeting of the Committee.
- (4) Business shall be transacted only if a quorum is present. If within half an hour of the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of, say, a day in the following week unless the meeting was a special meeting, in which case it lapsed.

1.10 SECRETARY / TREASURER

- (1) The secretary/ treasurer of the Association shall keep minutes of the resolutions and proceedings of each general meeting and each committee meeting in books provided for that purpose, together with a record of the names of persons present at committee meetings.



(2) The secretary/ treasurer of the Association: -

- (a) shall collect and receive all money due to the Association and make all payments authorised by the Association; and
- (b) shall keep correct accounts and books showing the financial affairs of the association with full details of all receipts and expenditures connected with the activities of the Association.
- (c) The accounts and books referred to in sub-clause (b) shall be available for inspection by all members.



2. WAIGC CODE OF CONDUCT AND ETIQUETTE OF GOLF

Members are asked to pay particular attention to the following paragraphs - observance of them will add to the pleasure of the course for all concerned.

- (1) It is the responsibility of each member to check their handicap and make any necessary changes before commencing play.
- (2) Cards handed in, incorrectly completed, e.g. wrong score or handicap, not signed by the player and marker will result in the player and the marker, if applicable, being disqualified.
- (3) To maintain an official handicap, a minimum of 5 cards per year played in a recognised competition must be submitted. New members without a handicap will need to hand in 3 signed and witnessed cards to obtain an official handicap.
- (4) To calculate grade winners at WAIGC-sanctioned events, the following WAIGC handicap grades will apply:
 - "A" Grade: 1 - 12
 - "B" Grade: 13 - 20
 - "C" Grade: 21 – 30
 - "D" Grade: 31+
- (5) A junior member is classified as a junior up to age 21.
- (6) Each member is responsible for always ensuring proper and acceptable behaviour. Specific details of unacceptable behaviour that a player may be penalised for include:
 - Failure to care for the course, such as not raking bunkers or not replacing or filling divots.
 - Unacceptable language.
 - Abuse of clubs or the course.
 - Failing to show proper consideration for other players, committee members, sponsors or guests.
 - Failing to adhere to The Rules of Golf (<https://www.randa.org/rog/the-rules-of-golf>).
 - Consuming alcohol while playing where alcohol is prohibited.
- (7) Unacceptable behaviour or behaviour considered serious misconduct may initiate proceedings against the player as outlined in the Complaints and Disciplinary Procedures.
- (8) Players may be penalised for entering all or specified no-play zones at courses where the WAIGC has been permitted to play.
- (9) Players may not post derogatory comments about the club, any other member, or a family member on any social media outlet.
- (10) All players must wear the approved annual WAIGC golf uniform (top and cap) at all sanctioned WAIGC games. At the very least, all non-members playing must adhere to the minimum dress standards published at each golf course. See "Dress Requirements"



- (11) No player should move, talk or stand close to or directly behind the ball or the hole when another player is addressing the ball or playing a stroke.
- (12) The player with the honour (the most recent winner of the previous hole/s) should be allowed to play before his opponent or fellow competitor tees his ball.
- (13) Players shall play once the players in front are out of range.
- (14) In the interest of all, players should play without delay.
- (15) A player with a penalty should notify their opponent or marker immediately.
- (16) Players searching for a ball are allowed three (3) minutes to locate the ball. The player must play the ball under penalty of one stroke as near as possible at the spot where the ball was last played (Rule 7 – Ball Search: Finding and Identifying a Ball and Rule 18 Stroke-and-distance Relief, Ball Lost or Out of Bounds, Provisional Ball).
- (17) Before leaving the bunker, holes and foot marks made by the player must be smoothed, and the rake returned to the position required as marked by each golf course.
- (18) Restore divots, repair ball marks, and repair damage of spikes on the green; a player should ensure that any turf cut or displaced is replaced at once and pressed down on any fairways.
- (19) To keep the game moving at an enjoyable tempo for all, it is imperative that after playing the hole, the player who has the honour at the next tee must immediately walk to that tee, leaving the replacing of the flagstick to one of the other members of the four, and the marking of his score until after the shot is played. By far, the most significant amount of time lost in a round of golf is between the green and the tee.
- (20) It is the duty and responsibility of the lowest handicapped player in the group to see their fellow competitors replace all divots, smooth out all footmarks in bunkers and observe the etiquette and rules of the game.
- (21) If a member fails to adhere to the Code of Conduct and Etiquette of Golf, they may be disciplined by the Complaints and Disciplinary Procedures outlined in the Rules.



3. WAIGC SPEED OF PLAY GUIDELINES

The pace of play is a contentious issue amongst club members, and whilst the lowest handicapper is considered the group captain, everyone must maintain the pace of play.

Below are a few helpful tips about maintaining the pace of play that could assist you in completing your round within the stipulated timeframe:

Ready Golf

- Be ready on the first tee and proceed to hit off as soon as it is safe.
- Proceed to your ball and be ready to play when it is clear.
- Feel free to play out of turn if it is safe.
- Leave bags/buggies at exit points from greens.
- Line up and prepare to putt while others are putting.
- If three of you are on the green waiting for one of your group to rake a bunker, start putting.
- Putt it out wherever possible.
- Walk quickly to your ball, but don't rush your shot – two poor shots take longer than one good shot.
- Pick up when you need more strokes in Par and Stableford events, and if you cannot better your partner's score in 4BBB rounds.
- Mark your card after you have hit off from the next tee or whilst others are hitting off, not while others are waiting for you to play.
- Do not worry about the honour on the tee – play ready golf if necessary.
- Let shorter hitters tee off first.
- If you feel your ball may be lost or has gone out of bounds, hit a provisional ball.
- If a ball is lost, play it first before going to help others – they may find theirs before you get there.
- If you need to catch up, get the first person to putt it out to move to the next tee before the others have finished.

No player wants their round of golf to be a race to the 18th; however, being proactive and undertaking some, if not all, of the above will lead to a much more enjoyable round for most other players.

Remember, the best position for your group to be in the field is immediately behind the group in front.



4. WAIGC DRESS REQUIREMENTS

DRESS CODE:

IT IS A REGULATION OF THE CLUB THAT ALL MEMBERS WEAR THE CLUB SHIRT/JUMPER ETC. IN ANY WAIGC TOURNAMENT, WHETHER IT BE A SUNDAY TOURNAMENT OR A MIDWEEK TOURNAMENT.

ANY MEMBER WHO DOES NOT COMPLY WITH THE DRESS CODE REGULATION WILL BE SUBJECT TO THE FOLLOWING DISCIPLINARY ACTIONS FROM THE CAPTAIN:
THE MEMBER WILL NOT BE ABLE TO PLAY WITH THE WAIGC ON THE DAY. (BUY ONE OR GO HOME)

- (1) All members and visitors must present themselves neatly and suitably attired, both on the course and in the clubhouse and surrounds.
- (2) Spiked shoes shall not be worn in any part of the clubhouse other than the locker rooms, access to which, when wearing spikes, must be through the locker room porches.
- (3) Male - Players are expected to dress suitably for Golf in a collared or turtleneck shirt tucked inside, tailored slacks or shorts worn with a belt. When shorts are worn, plain white socks must also be worn appropriately. (Short socks are permitted, no logos) Tracksuits, jeans, happy pants, boxer shorts, ripple/ribbed soled sports shoes, basketball boots and thongs are prohibited on the courses or in the clubhouse.
- (4) Hats, Caps or Visors may be worn; the cap peak must face the front.
- (5) Female - Track and leisure suits, sun tops, short sports skirts, jeans, ripple and ribbed-soled sports shoes, basketball sports boots and thongs are prohibited on the courses or in the clubhouse. Tailored shorts and slacks are permissible.

A MEMBER INVITING A GUEST MUST ENSURE THEIR GUEST IS MADE AWARE OF THE ABOVE DRESS RULES.

*AT THE DISCRETION OF THE CAPTAIN ON THE DAY



5. WAIGC GUEST PLAYER POLICY

WAIGC welcomes guest players to share fellowship and comradery with friends they may have with current members at the club.

The Member is responsible for ensuring guests meet the Club's Dress Rules and Regulations, both on the Course and in the Clubhouse.

Conditions apply:

- Members may introduce up to three guests, at any one time, to the Club to play golf.
- Guest players may only play up to 3 games per calendar year.
- Guest players will pay total tournament fees (except where they are a member of the club played on the day, where a nominal fee of only \$20 will apply)
- Guest players without a valid Golf Link number cannot win the tournament or be eligible for prizes.
- Guest players without a Golf Link registration cannot mark cards for players participating in the tournament.
- Dress code: All guests must adhere to the WAIGC dress code, except for wearing the club shirt/ jumpers at tournaments.



6. WAIGC COMPLAINTS AND DISCIPLINARY PROCEDURES

The purpose of the Club Rules and Code of Conduct and Complaints Procedures is to assist members and guests of WAIGC in knowing and understanding the expected standards of behaviour and the process for dealing with complaints when those standards are breached.

The Club Rules and Code of Conduct shall always apply when at WAIGC competitions and events or representing WAIGC in outside competitions and events. All members and their Guests must abide by the Rules of Golf and the WAIGC Rules and Regulations.

This policy sets out the disciplinary process and outlines to all players, members, and guests how to make a complaint and how the disciplinary process of WAIGC works. The Disciplinary Subcommittee, or the Management Committee of the WAIGC, will oversee the complaints procedure set out in this section of the Rules as deemed necessary.

As a member of WAIGC, a certain standard of behaviour is expected that reflects the basic requirements of sportsmanship, integrity, courtesy, and respect to be shown to all other members, competitors, officials, and the public.

Should any Member be involved in or observe any breaches of the Club Rules or Code of Conduct, the following procedure should be followed:

- a. Any dispute at any sanctioned WAIGC event is to be brought to the attention of the Club Captain on the day, whose decision shall be final, and no further correspondence shall be entered into.
- b. If the dispute cannot be resolved or is serious enough to warrant a complaint, a formal written complaint will be sent to the Club Captain or a Management (Committee) member.
- c. The Club Captain will notify the member that a formal complaint has been made and provide them with full details so they can respond.
- d. The Disciplinary Subcommittee or Management Committee will investigate the nature and seriousness of the complaint and recommend to the Committee any offences that require formal disciplinary action, including being given a verbal or written warning, suspension, or expulsion of a member from the Club.
- e. The Management Committee will decide on appropriate disciplinary action based on the information received from both parties.
- f. The member will receive written notice of the outcome of the investigation and disciplinary action/s to be taken.

Disciplinary action may include any one or more of the following:

- The first breach of the Code of Conduct – one penalty stroke.
- Second breach – general penalty.
- A third breach – disqualification.
- Serious Misconduct – suspension and termination



Spirit of the Game and Serious Misconduct

The Committee of Management may disqualify a player from competition for serious misconduct and suspend or terminate the player's membership with the WAIGC for acting contrary to the spirit of the game.

When deciding whether a player is guilty of serious misconduct, the Committee will consider whether the player's conduct was so far removed from the expected norms or that the player committed the serious misconduct on multiple occasions to apply the most severe sanction of termination of membership. Actions considered serious misconduct include:

- Deliberately causing serious damage to a putting green.
- The player disagrees with the course setup and takes it upon themselves to move tee markers or boundary stakes.
- Endangering the safety of others, such as by throwing a club at another player or spectator.
- Deliberately distracting other players while they are making strokes.
- Removing loose impediments or movable obstructions to disadvantage another player after another player has asked them to leave them in place.
- Repeatedly refusing to lift a ball at rest when it interferes with another player in stroke play.
- Deliberately playing away from the hole and then towards the hole to assist the player's partner (such as helping the player's partner learn the break on the putting green).
- Deliberately not playing by the Rules and potentially gaining a significant advantage by doing so despite incurring a penalty for a breach of the relevant Rule.
- Repeatedly using vulgar or offensive language.
- Using a handicap established to provide an unfair advantage or using the round being played to establish such a handicap.
- Refusing to identify a found ball that might be the player's ball.

Examples of actions by a player that, although involving misconduct, are unlikely to be considered serious misconduct include:

- Slamming a club to the ground, damaging the club and causing minor damage to the turf.
- Throwing a club towards a golf bag that unintentionally hits another person.
- Carelessly distracting another player, making a stroke.

Breaches of the Code of Conduct considered serious misconduct may result in the Committee suspending a member until a formal response is received from the member and considered by the Committee. Suspension periods can occur between 4 and 12 weeks before a decision to terminate or reinstate a player's membership. If a decision to reinstate is made, the player may be given reinstatement conditions.



7. WAIGC PERPETUAL TROPHY CHAMPIONSHIP GUIDELINES

The WAIGC perpetual trophy is awarded to the player with the most championship points in a golfing year.

Rules

- The player must be a financial member of both WAIC and WAIGC.
- The perpetual Cup will be presented to the winner at the annual end-of-year dinner.
- The perpetual cup will remain displayed in the sports bar at WAIC.
- Every player completing a round and handing in a scorecard will receive 4 points. (Including all winners)
- 500 points will be allocated to the top 15 finishes in the following order:

Scoring

Attendance	4
1st	105
2nd	74
3rd	54
4th	42
5th	36
6th	32
7th	28
8th	24
9th	21
10th	19
11th	17
12th	15
13th	13
14th	11
15th	9

When more than one player ties for a position, the points are divided equally. Countbacks will not be in play, e.g. 1st, 2nd and 3rd all score 36 Stableford points; the points awarded for those places will be divided by the three players, i.e. $105 + 74 + 54 = 233 \div 3 = 78$ points each.

Winners of monthly prizes will be determined by countback when points are equal for 1st, 2nd, and 3rd.